



## **AWOSTING YACHT SQUADRON**

### **CONSTITUTION**

#### **ARTICLE I**

**NAME:** This organization shall be known as the AWOSTING YACHT SQUADRON.

#### **ARTICLE II**

**AFFILIATION:** This organization is not incorporated, but is an affiliated activity of Awosting Association Incorporated, a non-profit corporation of the State of New Jersey. All official acts of this organization are undertaken in its capacity as agent for Awosting Association Incorporated.

**ADDRESS:** The official address of this organization shall be P.O. Box 389, West Milford, New Jersey, 07480, or in care of the Commodore at his address.

#### **ARTICLE III**

**OBJECTIVES:** The objectives of this Squadron shall be to encourage sportsmanship, fellowship, individual seamanship and skill in sailing and those finer attributes of living which may be derived from yacht racing, and to develop a mutual interest in racing among the sailboat owners of Greenwood Lake by conducting regattas at Awosting, NJ.

#### **ARTICLE IV**

**DISSOLUTION:** Upon dissolution of this Squadron for any reason, all of its assets, after payment of its just obligations shall be transferred to the United States Olympic Sailing Committee, a non-profit organization, or in the event that the Committee cannot receive such assets, or is not then in existence, then said assets are to be transferred to some similar non-profit organization.

#### **ARTICLE V**

**MEMBERSHIP:** Membership shall be open to any person of good character interested in the objectives of this Squadron.

#### **ARTICLE VI**

**MEETINGS:** An annual meeting and regular meetings shall be held, as provided in the by-laws.

#### **ARTICLE VII**

**OFFICERS:** The Officers of the Squadron shall be Commodore, Vice Commodore, Rear Commodore, Secretary and a Treasurer. These Officers together with the Chairpersons of the Race Committee, Social Committee, Protest Committee and one representative from each racing fleet shall constitute the Executive Committee, of which the Commodore shall be Chairperson.

#### **ARTICLE VIII**

**BY-LAWS:** Procedures and rules to implement this Constitution shall be adopted in the form of by-laws. These may be amended from time to time as required.

#### **ARTICLE IX**

AMMENDMENTS: This Constitution may be amended at any meeting of the Squadron by a two-thirds vote of members present, provided that a copy of the proposed amendment shall have been mailed to all members at least 10 days prior to such meeting.

*End of Constitution.  
Last Updated: August 2000*

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## **AWOSTING YACHT SQUADRON**

### **BY-LAWS**

#### **ARTICLE I**

##### **MEMBERSHIP**

Section 1: There shall be two classes of membership, as follows: ACTIVE: Active membership shall be open to sailboat owners (or charters) only, whether residents or non-residents of Awosting, provided however that a resident of Awosting in order to qualify for membership must either be personally a member of Awosting Association Incorporated, or the parent, spouse, brother, sister, child or grand-child of a member of Awosting Association Incorporated. ASSOCIATE: Associate membership shall be open to any persons interested in the aims of this Squadron and not qualifying for active membership.

Section 2: Membership shall be continuous from year to year, but shall be suspended if dues are not paid in full by the date due. Application for new membership shall be made in writing in the form proscribed by the Executive Committee and must be approved by a majority of the Executive Committee after presentation by the appropriate fleet representative.

Section 3: An applicant's interest and commitment to the objectives of this Squadron shall be the criteria for acceptance into membership.

#### **ARTICLE II**

##### **MEETINGS**

Section 1: The annual meeting shall be held within the 10 days immediately preceding or following Labor Day each year, at a time and place designated by the Commodore through notice posted on Awosting bulleting boards, and mailed to members.

Section 2: Special meeting may be called by the Commodore at any time, upon written notice thereof to all members, delivered or mailed ten days in advance, and shall be called by him/her at the written request of three or more members of the Executive Committee.

Section 3: The Executive Committee shall meet at such times as shall be decided by the Commodore. Special meeting may be called at the discretion of the Commodore upon three days written notice, and shall be called by him/her upon written request of three or more members of the Executive Committee.

Section 4: A quorum at any meeting of the Squadron shall consist of twenty-five percent of the voting members. A quorum of the Executive Committee shall consist of one-half of the members of the Committee.

#### **ARTICLE III**

## NOMINATIONS AND ELECTIONS

Section 1: The Commodore shall appoint a nominating committee by August 1<sup>st</sup> of each year, consisting of the representative or alternate to the Executive Committee of each racing fleet. The Chairperson of the nominating committee should be a member of the Awosting Association Incorporated. The nominating committee shall present a slate of Flag Officers at the annual meeting of the Squadron for election by members there present. Other nominations may be made from the floor. Contested elections shall be conducted by secret ballot, and a majority of the votes cast shall be necessary for election.

Section 2: The Commodore, Vice Commodore and Rear Commodore shall be elected at the annual meeting of the Squadron for a term of office of one year. Officers elected shall begin their official terms on October 1<sup>st</sup> of each year.

Section 3: The Secretary and Treasurer shall be appointed by the Commodore for a term of one year.

Section 4: At all meetings of the membership, one vote may be cast on behalf of each yacht for which dues have been paid for that year. The vote must be exercised by the owner, skipper or crew, who shall be a member of the Squadron. Voting by proxy is expressly forbidden.

## ARTICLE IV

### ELIGIBILITY TO RACE

Required (a) payment of current dues for the yacht's skipper, provided that non-members shall be allowed to race in two races without payment of dues, as a membership incentive; (b) payment of current dues to Awosting Association Incorporated by the yacht's skipper, owner and crew who are residents of Awosting. Records of eligibility shall be maintained by the Treasurer, and provided to the Race Committee.

## ARTICLE V

### DUTIES OF OFFICERS

Section 1: COMMODORE --- The Commodore shall preside at all meetings of the Squadron and of the Executive Committee, shall execute all necessary contracts for services and equipment, in keeping with the objects of the Squadron; subject to the counsel and approval of the Executive Committee. The Commodore shall appoint all committees, represent the Squadron at official business or social gatherings, pass upon all bills or charges against the Squadron, generally supervise all activities of the Squadron, and perform such other duties as the Executive Committee may assign to the office.

Section 2: VICE COMMODORE --- The Vice Commodore shall assist the Commodore, verify race results through liaison with the Race Committee and Fleet Captains, supervise condition and awarding of trophies for all racing classes, oversee proper inscribing of all trophies and awards, maintain suitable records of disposition and custody of all Squadron trophies, and distribute and receive Squadron membership applications and coordinate their processing through the Executive Committee.

Section 3: REAR COMMODORE --- The Rear Commodore shall purchase, maintain and deploy all Squadron equipment and supplies as may be required for racing activities, including buoys, flags, cannon, shells, timer, communications equipment, locks and keys, and conduct activities upon request of the Commodore or Vice Commodore in their absence.

Section 4: SECRETARY --- The Secretary shall maintain all records of membership, conduct all general correspondence, issue bills and generally supervise the clerical work of the Squadron, and shall keep minutes of all regular and special meetings of the Squadron and of the Executive Committee. Books, papers and all other property in custody of the Secretary shall be open for inspection by any member of this Squadron at all reasonable times, and they shall be produced before the Executive Committee whenever so requested. Failure to so produce shall be sufficient reason for summary removal from office. The

Secretary shall render a report at the annual meeting outlining the work of the Squadron and the Executive Committee for the preceding year.

Section 5: TREASURER --- The Treasurer shall have custody of all moneys of the Squadron, shall open a bank account in the name of the Awosting Yacht Squadron in a bank designated by the Squadron or the Executive Committee, in which shall be deposited all Squadron moneys.

The Treasurer shall furnish to the Race Committee a list of those members eligible to race.

The Treasurer shall pay all bills when properly audited and approved, but only for such obligations as have been authorized by the Squadron or the Executive Committee. All payments of Squadron moneys shall be made by check signed by him/her in the Squadron name.

The Treasurer shall keep a cash book showing the items of all moneys received and the dates of such receipts as well as the items of all moneys paid out, and the dates of such payments. He shall keep another book in which shall be recorded the payment of dues of each member of this Squadron and shall also keep a check book, and take and keep receipts and vouchers for all payments made.

The Treasurer's books and papers shall be open for inspection by any member of the Squadron at all reasonable times, and shall be produced before the Executive Committee whenever so requested. Failure to so produce shall be sufficient reason for summary removal from office.

The Treasurer shall render reports in writing at each regular meeting of the Executive Committee showing the items of all moneys received or paid since the previous meeting.

At the annual meeting he/she shall render a report in writing accompanied by the vouchers showing in detail all receipts and disbursements, which report shall be audited by the incoming Executive Committee.

Section 6: EXECUTIVE COMMITTEE --- The management of the Squadron, except as otherwise provided herein, shall be entrusted to the Executive Committee. The Committee shall audit the Treasurer's books at the end of each fiscal year. The powers of the Executive Committee may be limited by action taken at any meeting of the Squadron, and it shall be at all times subject to the control of the Squadron.

The minutes of the meetings of the Executive Committee shall be sufficient report to the Squadron of the actions of the Committee.

## **ARTICLE VI**

The fiscal year of the Squadron shall begin on the first day of October in each year, and end on the last day of September.

## **ARTICLE VII**

### **DUES**

Annual membership dues shall be fixed by a two-thirds majority vote of the Executive Committee before March 1<sup>st</sup> of each calendar year. Dues shall be payable by May 1<sup>st</sup> and are allocable to the calendar year.

## **ARTICLE VIII**

### **COMMITTEES**

The Commodore shall appoint such committees as in his/her judgment are necessary and desirable for the proper conduct of activities of the Squadron, including without limitation, Race Committee, Protest Committee and Social Committee, subject to ratification by the Executive Committee.

## **ARTICLE IX**

### **AMMENDMENTS**

All By-laws of the Squadron except those herein contained are hereby expressly repealed, and all resolutions inconsistent therewith are also hereby rescinded. These By-laws may be amended at any meeting of the Squadron, by a vote of a majority of members present, provided however that a copy of such proposed amendments have been mailed to all members of the Squadron at least ten days before the meeting.

## **ARTICLE X**

### **RULES OF PROCEDURE**

Any rules of procedure not covered by the Constitution or By-laws shall be in accordance with the revised edition of Robert's Rules of Order.

## **ARTICLE XI**

### **ORDER OF BUSINESS**

At all meetings of the Squadron and the Executive Committee the following order of business shall be observed, unless this order shall be suspended by a vote of the meeting:

- Reading of minutes
- Report of Treasurer
- Report of Secretary
- Correspondence
- Report of Commodore
- Report of Fleet Representatives
- Report of Committees
- Unfinished Business
- New Business
- Time and place of next meeting
- Adjournment

*End of By-laws.*

*Last Updated: August 2000.*